

JEFFERSON PARISH HUMAN SERVICES AUTHORITY
BOARD MEETING
EAST JEFFERSON BOARD CONFERENCE ROOM
3616 S. I – 10 Service Road W., Second Floor
Metairie, Louisiana 70001

MINUTES

SATURDAY, August 5, 2017

Authority Board Members in Attendance:

Bob Bradley	Kevin Centanni	Dede Lyman-Redfearn	Mike Spinato
Monica Baltodano-Dubey	Rose Gilbert	Marianne Terrebonne	
Rashain Carriere-Williams	Bruce Galbraith	Sal Scalia	

Authority Board Members Absent:

Paula LaCour Logan Williamson

Staff in Attendance:

Lisa English Rhoden, Executive Director
Liz Steinbeiser Riehl, Attorney
Beverly Devall, COO/CFO
Tammy Valenti, CAA

Guest in Attendance:

None

The meeting was called to order by Ms. Lyman-Redfearn at 8:30 a.m.

1. Order, Attendance, Introduction of Visitors, Adoption of Agenda.

A motion was made by Mrs. Gilbert to adopt the agenda as presented. Seconded by Ms. Terrebonne. Passed unanimously.

2. Public Comment.
None.

3. Required Approvals Agenda.

A) Consultant & Contract Work Monitoring Report – Ms. Lyman-Redfearn opened discussion on the Consultant & Contract Work monitoring report sent out prior to the meeting. A discussion followed. A motion was made by Mr. Bradley to accept the Consultant & Contract Work monitoring report as presented. Seconded by Ms. Carriere-Williams. Passed unanimously.

B) ENDS Focus of Grants/Contracts Monitoring Report – Ms. Lyman-Redfearn opened discussion on the ENDS Focus of Grants/Contracts monitoring report sent out prior to the meeting. A discussion followed. A motion was made by Mr. Bradley to accept the ENDS Focus of Grants/Contracts monitoring report as presented. Seconded by Mr. Centanni. Passed unanimously.

C) Financial Quarterly Report (April – June) – Ms. Devall reported on the Financial Quarterly Report. Mrs. Gilbert made a motion to accept the Financial Quarterly Report as presented prior to the meeting. Seconded by Ms. Carriere-Williams. Passed unanimously.

D) FY17-18 Budget – Ms. Devall reported on the FY17-18 budget and answered questions of the Board. Mrs. Gilbert made a motion to accept the FY17-18 budget as presented prior to the meeting. Seconded by Mr. Galbraith. Passed unanimously.

4. Approval of Minutes.

A motion was made by Mr. Spinato to accept the minutes as presented prior to the meeting. Seconded by Mrs. Gilbert. Passed unanimously.

5. Board Generated Agenda.

A) Executive Director Update – Ms. Rhoden reported as follows:

- FY18 State Budget Deficit Reduction – Ms. Rhoden reported on the FY18 budget and answered questions of the Board. Ms. Rhoden discussed the budget exercises requested by LDH. A discussion followed.

- Resource Update – Ms. Rhoden reported on JPHSA resources and answered questions of the Board.

- FY17 Year End Statistics – Ms. Rhoden reported on the FY17 statistics for the agency. A discussion followed.

- Elmwood Building Update – Ms. Rhoden updated the Board on the Elmwood facility. She stated the second floor is completed. Ms. Rhoden reported the project is on budget and plans are now being developed for the first floor. The Board congratulated the facilities management staff on their work. A discussion followed.

B) Board Resolution for Tower Lease – Ms. Riehl reported to the Board and gave a brief background on the Tower Lease. A discussion followed. Ms. Riehl stated a Resolution is needed for Ms. Rhoden to sign an agreement assigning the Tower Lease to Tower Point Acquisitions, L.L.C. A motion was made by Mr. Galbraith to have a Board Resolution to give authority to the Executive Director, Ms. Lisa Rhoden, to sign the agreement. Seconded by Mrs. Gilbert. Passed unanimously.

C) Nominating Committee – Ms. Lyman-Redfearn asked for volunteers to serve on the Nominating Committee. She stated the Committee would meet prior to the September 11th Board meeting and present the slate of officers (Chairperson and Vice-Chairperson) at that meeting. Mr. Scalia, Ms. Baltodano-Dubey, and Mr. Spinato stated they would serve on the Committee.

D) Re-appointment – Monica Baltodano-Dubey (3 year term) – Ms. Lyman-Redfearn reported Ms. Baltodano-Dubey's first term was expiring and after speaking to her prior to the meeting, she would be interested in returning for a second term. A discussion followed. A motion

was made by Mrs. Gilbert to authorize Ms. Lyman-Redfearn to send a letter to the Parish Council recommending the re-appointment of Ms. Monica Baltodano-Dubey to the JPHSA Board for a second three year term. Seconded by Ms. Carriere-Williams. Passed unanimously

E) Board Linkage Update – Mrs. Gilbert and Mr. Bradley attended the Developmental Disabilities Regional Advisory Committee meeting. Mr. Centanni stated he appeared on Kenner TV where he talked about JPHSA services.

6. Announcements.

A) Board Generated Items – None.

B) Next Board meeting – The next meeting will be held on **Monday, September 11, 2017** (the first Monday of the month is a holiday) at **6:00 p.m., JPHSA Elmwood Facility, 1500 River Oaks Rd., W, JPHSA Second Floor Conference Room, Jefferson, LA 70123.**

7. Adjournment.

The Board meeting was adjourned at 9:38 a.m. by a motion made by Mr. Centanni. Seconded by Mrs. Gilbert. Passed unanimously.



DEDE LYMAN-REDFEARN, JPHSA Chairperson